

Part Time Youth Worker Job Description

All Saints with St Peter, Hutton

Hours: 16 hours per week (*Sundays, plus 1-2 other days on a flexible basis*)

Salary: £12,513 per annum (*initial 1 year fixed term with potential for extension*)

Responsible to: Supervisor / Youth Work Management Group

Employer: The PCC of All Saints with St Peter, Hutton

About the Role

The role of Youth Worker in Hutton Parish seeks to coordinate, enable and support the work and ministry with and for young people (10-18) in the church and the wider community.

As a Christian working with young people and building on our existing youth ministry programme, the post-holder will foster positive relationships with young people and their families, strengthen and grow Sunday Church based provision, develop new mid-week after-school opportunities, and build strong connections with local schools and the wider community.

This role combines discipleship and Christian faith formation, creative engagement with young people and volunteer leadership development. It aims to help young people deepen their faith, supporting their holistic development and encouraging their involvement in the life of the Church.

Key Responsibilities

1. Programme Coordination and Engagement for 10-18s:

- **Overall:** Build positive, consistent relationships with young people.
- Create a welcoming and safe environment for young people to build friendships, have fun, and explore questions of faith and life.
- Plan and deliver engaging, age-appropriate teaching, discussion and activities that help young people explore faith and grow as disciples of Jesus.
- Encourage young people to participate in worship and the wider life of the Church.
- Support Confirmation, First Holy Communion and other discipleship and seasonal events for 0-18s alongside the Clergy and Children's Ministry team.

More Specifically:

- **Sundays:** Coordinate, lead and develop the current Sunday morning and fortnightly afternoon Youth Ministry provision.
- **Mid Week:** Consult, develop and establish an after-school youth provision within the parish alongside the Parish Community Worker.
- **Seasonal:** Lead a Parish group attending Satellites festival in August each year; increase young people's participation during key moments in the Church Year; offer other school holiday activities as appropriate.
- **Development:** Identify, develop and coordinate other new programmes of activity within the life of the Church to increase the involvement of young people and deepen their faith, in consultation with the Supervisor and Leadership Team.

2. Schools and Community Engagement

- Engage with and strengthen existing links with local schools.
- Explore opportunities for assemblies, mentoring, chaplaincy-style presence or school-based initiatives as appropriate within the weekly rhythm.
- Develop relationships with local community groups and partner churches to strengthen youth ministry across Hutton and Brentwood.

3. Teamwork and Parish Integration

- Work towards increasing and strengthening the Youth Ministry volunteer team.
- Work alongside and support the Children's Ministry Team and Little Fishes Team to ensure excellent joined-up working for 0-18s ministry in the Parish.
- Take a lead across all 0-18s teams on administration and ChurchSuite logistics to maintain communication with parents and carers and ensure smooth running of programmes.
- Work closely with the Leadership Team, Office Manager, Churchwardens, PCC and volunteers to highlight and support the needs of children and young people within the wider Parish.
- Take part in team meetings as required and wider Parish events, as required.
- Attend regular meetings with the designated Supervisor and Youth Work Management Team.

There would be flexibility for the right candidate to determine which days of the week, beyond Sundays, would make up the total hours.

As a guide, a normal week would usually contain: approx 8 hours of face to face work with young people under Section 1&2 above; approx 4 hours of preparation and administration under Section 3; with the remainder related to other development aspects of the role at varying levels through the year.

Person Specification

Essential

- A committed Christian, supportive of the mission and values of the Church of England.

- Experience in and passionate about the importance of church-based youth and children's work.
- Youth work, theology or ministry training.
- Ability to build positive relationships and offer pastoral care to young people and families with a variety of needs, including SEND.
- Strong communication skills and high priority for working collaboratively with colleagues and partners within and beyond the Parish.
- Organised and able to plan, prioritise and coordinate activities effectively.
- Willingness to receive and respond professionally to supervision and constructive feedback.
- A can-do attitude and sense of humour!
- Right to work in the UK.
- Satisfactory Enhanced DBS check & evidence of completed safeguarding training at an appropriate level for the post.

Desirable

- Experience working within a school or educational setting or other youth organisations.
- Experience of developing new youth initiatives.
- IT competency for communication and administration.
- Full driving licence and access to a vehicle would be an advantage.

What we offer:

- All agreed travel expenses reimbursed.
- A supportive and involved team.
- Pension contributions of 5% (employer and employee) after three months in post.
- Some flexibility in working patterns within agreed outcomes.
- Further opportunities for training and resource costs covered by arrangement.
- Work phone provision (or agreed contribution toward work phone contract).
- Holiday entitlement in accordance with parish policy.

Occupational Requirement

There is a Genuine Occupational Requirement under the Equality Act 2010 for the post-holder to be a practising Christian.

How to apply: Please apply online via huttonparish.com using our application form. We will be in touch to let you know the next steps.

Closing date: Friday 20th November 12noon; *we reserve the right to close the application process early, should circumstances change or a suitable candidate is appointed before the closing date.*

Starting date: to be mutually agreed but ideally by January 2027.